



# **RSMembership!**

## **Quick guide**

**Step 1: Purchasing an RSMembership! membership**

**Step 2: Download RSMembership!**

**Step 3: Installing RSMembership!**

**Step 4: Configure RSMembership!**

**Step 5: Add memberships in backend**

**5.1 Create membership categories**

**5.2 Add membership extras (optional)**

**5.3 Add term and conditions (optional)**

**5.4 Create memberships**

**5.4.1 Add membership basic information**

**5.4.2 Add stock info and the activation method**

**5.4.3 Add the membership extras (optional)**

**5.4.4 Restrict content**

**5.4.4.1 Add article restrictions**

**5.4.4.2 Add Joomla! sections restrictions**

**5.4.4.3 Add Joomla! category restrictions**

**5.4.4.4 Add folder restrictions**

**5.4.4.5 Add URL restrictions**

**5.5 Create membership trials**

**5.6 Configure one time payments**

**Step 6: Add payment methods**

**6.1 Wire transfer**

## **6.2 PayPal**

## **6.3 2Checkout**

**Step 7: View subscribers**

**Step 8: Manage transactions**

**Step 9: Show memberships in frontend**

**9.1 Using the menu link**

**9.2 Renewal memberships**

**9.3 List membership extras**

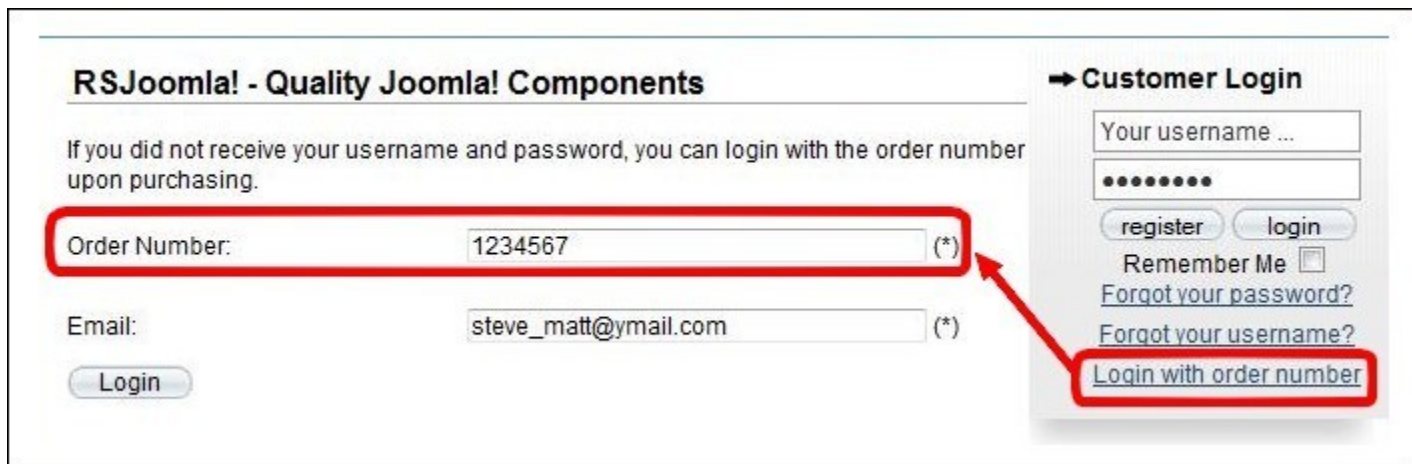
## Step 1: Purchasing an RSMembership! membership

Once you have purchased an RSMembership! membership, an RSJoomla! account is automatically created and an email is sent to you along with your account details.

Upon transaction, users have 2 ways of accessing the [www.rsjoomla.com](http://www.rsjoomla.com) account and download RSMembership!:

1. login with the user and password automatically created and received on the email, during the transaction process using the **Customer Login** form.
2. login with the order number received on the user email.

### Login with the order number



The screenshot shows the RSJoomla! Customer Login interface. On the left, under the heading "RSJoomla! - Quality Joomla! Components", there is a message: "If you did not receive your username and password, you can login with the order number upon purchasing." Below this, there are two input fields: "Order Number:" with the value "1234567" and "Email:" with the value "steve\_matt@ymail.com". A "Login" button is positioned below the email field. On the right, under the heading "Customer Login", there are fields for "Your username ..." and a password field (masked with dots). Below these are "register" and "login" buttons, a "Remember Me" checkbox, and links for "Forgot your password?" and "Forgot your username?". At the bottom of the "Customer Login" section, the link "Login with order number" is highlighted with a red box. A red arrow points from this link to the "Order Number:" input field on the left.

## Step 2: Download RSMembership!

To download RSMembership! you need to:

**Step 1:** login on [www.rsjoomla.com](http://www.rsjoomla.com) with the user details or the order number

**Step 2:** in the right side, you will find a section dedicated to RSJoomla! customers - **Customer Login**. Click on **View my downloads**



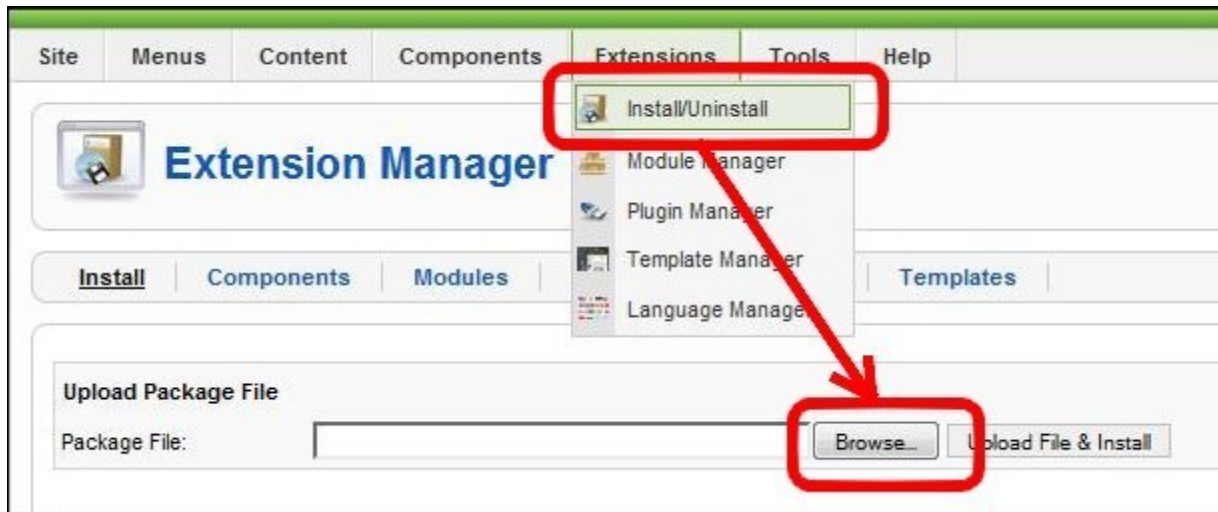
**Step 3:** In the **Customer downloads** section are listed all user memberships. Click on **Downloads >> RSMembership! Files >> Component >> Download RSMembership! for Joomla! 1.5**

Customer Downloads							
#	Membership	Files	Licenses	Started	Expires	Status	
1	<a href="#">RSMembership! 1 Domain Lifetime</a>	<a href="#">Downloads</a>	<a href="#">Licenses</a>	01.09.2010 07:16:41	Unlimited	Active	

## Step 3: Installing RSMembership!

RSMembership! installs like any other component, through the Joomla! installer.

In the backend panel, head to **Extensions >> Install/Uninstall >> Browse the installation package from your computer >> Upload File & Install**



## Step 4: Configure RSMembership!

Path: *Joomla! backend panel >> Components >> RSMembership! >> Configuration*

- **Add the license code** to receive updates and download newer RSMembership! versions directly from the backend.
- **Set the date & time**
- **Apply Joomla! Patches (optional):** to restrict modules and menus to certain memberships. Patching can be easily reverted and will not produce any errors in your website.
- **Expiration notification settings:** configure the number of the expiration notification emails that will be sent per cycle and a buffer time (minutes) between notification checks.
- **Enable/disable some subscribers settings** in the “Subscribing” tab
- **choose the CAPTCHA settings** for the membership registration forms: he built-in CAPTCHA or reCAPTCHA

## Step 5: Add memberships in backend

### 5.1 Create membership categories

Path: **Joomla! backend panel >> Components >> RSMembership! >> Membership**

Before adding memberships in backend, you need to create categories using the “New” icon from the right panel.

### 5.2 Add membership extras (optional)

Path: **Joomla! backend panel >> Components >> RSMembership! >> Membership Extras**

With RSMembership!, in addition to your standard membership subscription, you can offer users the possibility to purchase additional access permissions or downloads with the help of the **membership extras** packs.

### 5.3 Add term and conditions (optional)

Path: **Joomla! backend panel >> Components >> RSMembership! >> File Terms & Conditions**

You have the possibility to attach a Terms& Condition file, when creating a new membership.

### 5.4 Create memberships

Path: **Joomla! backend panel >> Components >> RSMembership! >> Memberships**

In the “Memberships” tab, click on the “New” icon to create a new membership.

#### 5.4.1 Add membership basic information

- Add the membership title
- Select the membership category (optional)
- Set the internal code (SKU): a stock-keeping unit or SKU is a unique identifier for each distinct product and/or service that can be purchased.
- Add membership terms and conditions (optional)
- Add membership description: see the above placeholders that you can use when adding the description.

#### 5.4.2 Add stock info and the activation method

- **No. of Available Memberships** - Here you can set a limited number of available memberships - 0 for unlimited number, -1 for a out of stock setting
- **Activation** - You can control how the membership will become active:
  - **Manual** - After the user has subscribed to membership, the administrator will have to manually approve the request from the “**Transactions**” tab - see [Step 8: Manage transactions](#)
  - **Automatic** - The membership becomes active only after the payment has been confirmed by the payment gateway. Note that this has a variable time window, depending on the purchase, payment information and payment gateway.
  - **Instant** - The membership is instantly activated.
- **Subscriber's User Type** - you can upgrade the user's account once he subscribes. You will only need to select the access level your want the user to have from the list.
- **Inactive User Type** - you can downgrade the user's account when his subscription expires. Similar to the above option you will only need to select the access level you want the user to have from the list
- **Disable Account When Membership Expires** - this option allows you to disable the user account completely when the subscription period expires

#### 5.4.3 Add the membership extras (optional)

Select the membership extras that you want to add to the new membership.

#### 5.4.4 Restrict content

Path: **Joomla! backend panel >> Components >> RSMembership! >> Memberships >> Edit the membership >> Shared Content**

In the “**Shared Content**” area you can set what articles, folders or URLs can be accessed by purchasing the membership. If there are no items configured, your members will have access to all of your content area.

Restrictions can be imposed by:

- individual articles
- sections
- category
- folders
- URL

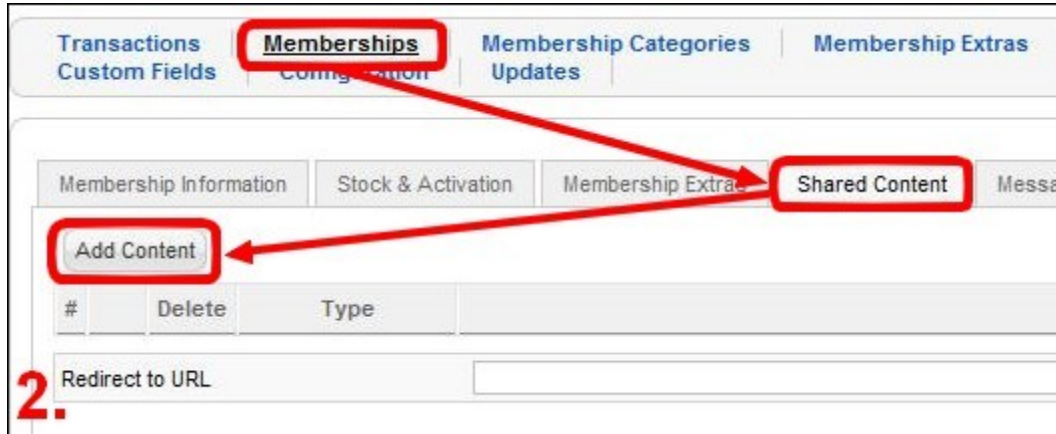
#### 5.4.4.1 Add article restrictions

##### Step 1:

In the “**Memberships**” tab edit the membership for which you want to impose article restrictions.

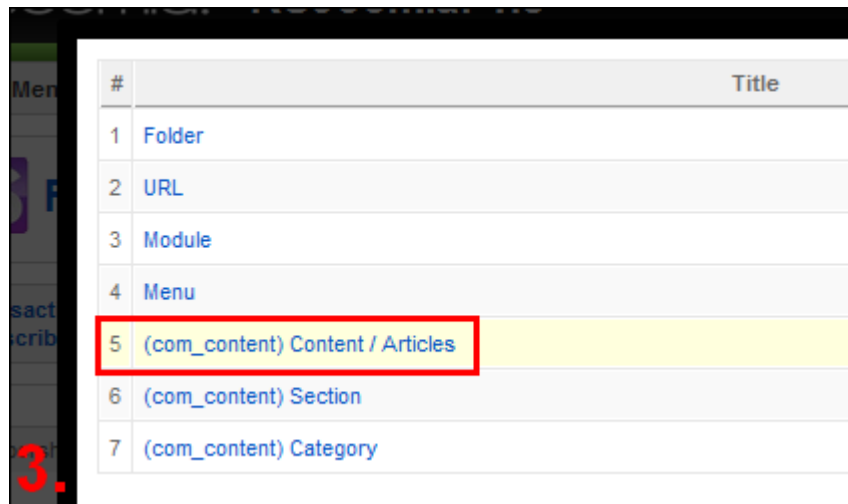
##### Step 2:

Click on the “**Shared Content**” area >> **Add Content**



##### Step 3:

In the modal window, click on the “**Content**” (**Articles**) icon to add the articles that you want to restrict.



#### Step 4:

Select from the list, the Joomla! articles for which you want to impose restrictions.



5.4.4.2 Add Joomla! sections restrictions – similar to step 6.4.5.1 Add article restrictions

5.4.4.3 Add Joomla! category restrictions – similar to step 6.4.5.1 Add article restrictions

5.4.4.4 Add folder restrictions – similar to step 6.4.5.1 Add article restrictions

#### 5.4.4.5 Add URL restrictions

When adding URL restrictions you can use wildcards:

- {\*} it replaces an unlimited number of chars.
- {?}: it replaces only one char

#### Step 1:

In the “Memberships” tab edit the membership for which you want to impose URL restrictions.

#### Step 2:

Click on the “*Shared Content*” area >> *Add Content*

#### Step 3:

a. Add URL restrictions with the {\*} wildcard

- In the modal window, choose the link location backend/frontend
- Add the URL address that you want to restrict and replace characters with the {\*} wildcard



**Notice:**

- The **{\*}** wildcard replaces an unlimited number of characters in the URL  
e.g. if you have configured something like *index.php?option=com\_virtuemart{\*}*, the user will need to have the membership active to access the Virtuemart component (any page that contains *index.php?option=com\_virtuemart.* )

- Click to **Add the URL**

**b. Add URL restrictions with the {?} wildcard**

- In the modal window, choose the link location backend/frontend
- Add the URL address that you want to restrict and replace characters with the {?} wildcard.



**Notice:**

- The **{?}** wildcard replaces only one character in the URL.  
e.g. if you have configured something like *index.php?option=com\_virtuemart&itemid={?}&category=32*  
the user will need to have the membership active to access specific Virtuemart items (any page that contains *index.php?option=com\_virtuemart&itemid= ... &category=32* )

- Click to **Add the URL**

**Edit Membership**

Back **Add the URL**

**With the {?} wildcard**

Please use the non-SEF version of the URL (eg. index.php?option=com\_content) in order for this to work. You can use the following wildcards: {\*} for any number of characters and {?} for one character.

URL Resides in Frontend

URL Address `index.php?option=com_virtuemart&itemid={?}{?}&category=32`

Published  No  Yes

Add the URL



**Notice:**

- If the user does not have the appropriate membership, or isn't logged in you can set a *custom redirect*.

## 5.5 Create membership trials

Path: **Joomla! backend panel >> Components >> RSMembership! >> Memberships >> Membership Information >> One-Time Payment Settings**

Subscribers can view and test the shared content via the trial memberships. Trials can be configured when creating or editing a membership, in the “Memberships” tab.

**Step 1:**

In the “Memberships” tab, edit the membership for which you want to add a trial.

**Step 2:**

Head to “**One-Time Payment Settings**” option and enable the trial period. If the membership trial is free, leave the default field value - “0”.

**One-Time Payment Settings**

2. If you want your users to manually renew their membership you should

Price	<input type="text" value="19.00"/>
Use Different Price for Renewals ?	<input type="radio"/> No <input checked="" type="radio"/> Yes
Renewal Price	<input type="text" value="13.00"/>
Use Coupon ?	<input checked="" type="radio"/> No <input type="radio"/> Yes
Coupon Code	<input type="text"/>
Coupon Price	<input type="text" value="0.00"/>
Use Trial Period ?	<input type="radio"/> No <input checked="" type="radio"/> Yes
Trial Price	<input type="text" value="0.00"/>

**Trial Settings**

Unique ?	<input checked="" type="radio"/> No <input type="radio"/> Yes
No renewal ?	<input checked="" type="radio"/> No <input type="radio"/> Yes

3.

## 5.6 Configure one time payments

Path: **Joomla! backend panel >> Components >> RSMembership! >> Memberships >> Membership Information >> One-Time Payment Settings**

The one-time payment option allows your users to manually renew their membership. The configuration is simple: add the price membership and a different price for the renewal membership, in case that you want to charge more/less the second time.

**One-Time Payment Settings**

If you want your users to manually renew their membership you should use

Price	<input type="text" value="19.00"/>
Use Different Price for Renewals ?	<input type="radio"/> No <input checked="" type="radio"/> Yes
Renewal Price	<input type="text" value="13.00"/>
Use Coupon ?	<input checked="" type="radio"/> No <input type="radio"/> Yes
Coupon Code	<input type="text"/>
Coupon Price	<input type="text" value="0.00"/>
Use Trial Period ?	<input type="radio"/> No <input checked="" type="radio"/> Yes
Trial Price	<input type="text" value="0.00"/>

## Step 6: Add payment methods

The list with the installed payment methods can be found in the *Joomla! backend panel >> Components >> RSMembership! >> Payment Integrations tab*

By default, there is one payment method implemented in RSMembership! - the wire transfer

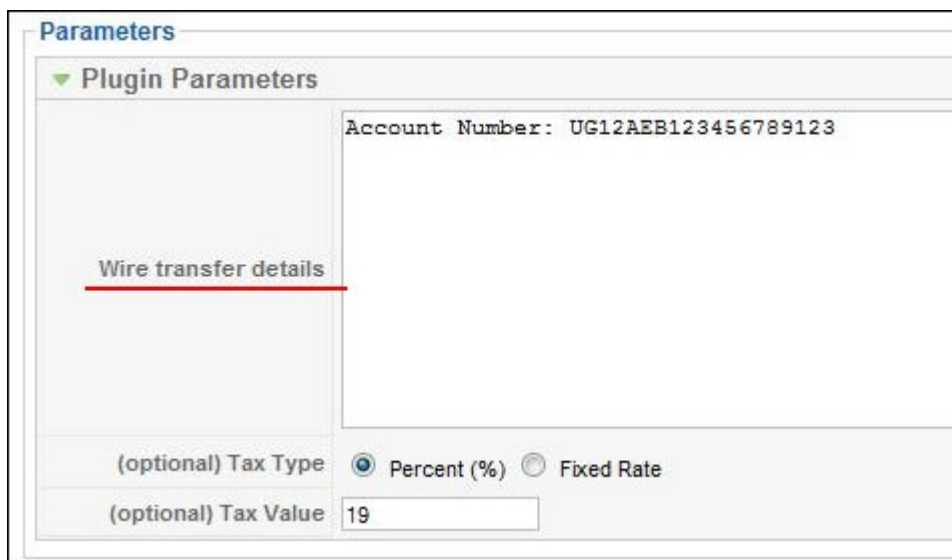
### 6.1 Wire transfer

Path: *Joomla! backend panel >> Extensions >> Plugin Manager >> System RSMembership! Wire Transfer.*

This is the default payment method used by RSMembership!

To add wire transfer details, head to “Plugin Manager” and edit the plugin parameters.

**Add wire transfer details:** add holder account details like account number, bank name and any other details needed to make the payment.



The screenshot shows the Joomla! Plugin Manager interface for the Wire Transfer plugin. The main heading is "Parameters" with a sub-heading "Plugin Parameters". A red underline is drawn under the text "Wire transfer details". The "Account Number" field contains the value "UG12AEB123456789123". At the bottom, there are two radio buttons for "(optional) Tax Type": "Percent (%)" (which is selected) and "Fixed Rate". Below this, the "(optional) Tax Value" field contains the number "19".

### 6.2 PayPal

- **Download the PayPal Payment plugin from** *Resources >> Customer downloads >> Downloads >> RSMembership! Files >> Payment Plugins >> PayPal Payment Plugin*

- **Install the PayPal Payment plugin** through the default Joomla! Installer and publish it in the “Plugin Manager”
- **Configure the plugin:** to configure the plugin, head to the “Plugin Manager” section, click on the **System RSMembership! PayPal** and edit the Parameters info.

**Add PayPal Email Address:** this is the seller’s PayPal account

**Choose the transaction mode:** use the Sandbox mode to test the transactions in the PayPal Sandbox. When you make test transactions, use the seller’s test account generated in your Sandbox account.

The screenshot shows the 'Parameters' section for the PayPal plugin. It includes the following fields and options:

- PayPal Email Address:** my-seller-account@yahoo.com
- PayPal Mode:** Test (sandbox) (selected), Live
- (optional) Tax Type:** Percent (%) (selected), Fixed Rate
- (optional) Tax Value:** 0
- Cancelled Payment URL:** www.mywebsite.com
- Message:** Standard "Membership purchase on date" Text (selected), Membership's Name



**Notice:**

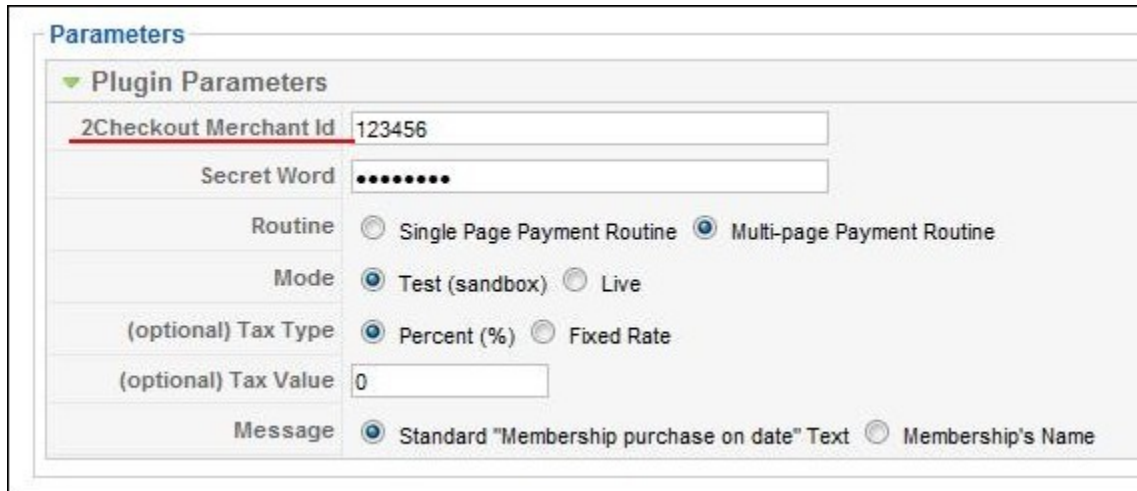
- We recommend testing the transactions first using the **“Paypal Mode” - “Test”**

### 6.3 2Checkout

- **Download the RSMembership! 2CO plugin** from **Resources >> Customer downloads >> Downloads >> RSMembership! Files >> Payment Plugins >> 2Checkout Payment Plugin**
- **Install the RSMembership! 2CO plugin** through the default Joomla! Installer.
- **Configure the 2Checkout Plugin:** to configure the 2Checkout Plugin, head to the “Plugin Manager”, click on the **System RSMembership! - 2Checkout** and edit Parameters information.

Here you will be able to set:

- 2Checkout Id - your business 2Checkout unique identification code
- Secret Word
- Routine - Single Page Payment Routine/Multi-page Payment Routine
- Mode - Test (sandbox)/Live



The screenshot shows the 'Parameters' configuration page for the RSMembership! plugin. It features a 'Plugin Parameters' section with the following fields and options:

2Checkout Merchant Id	123456
Secret Word	••••••••
Routine	<input type="radio"/> Single Page Payment Routine <input checked="" type="radio"/> Multi-page Payment Routine
Mode	<input checked="" type="radio"/> Test (sandbox) <input type="radio"/> Live
(optional) Tax Type	<input checked="" type="radio"/> Percent (%) <input type="radio"/> Fixed Rate
(optional) Tax Value	0
Message	<input checked="" type="radio"/> Standard "Membership purchase on date" Text <input type="radio"/> Membership's Name

## Step 7: View subscribers

Path: **Joomla! backend panel >> Components >> RSMembership! >> Users**

Similar to the default Joomla User Manager area, **RSMembership!** has a built in membership *User Manager*. Here you can filter through them and have a general oversight of your membership users.

## Step 8: Manage transactions

Path: **Joomla! backend panel >> Components >> RSMembership! >> Transactions**

The **RSMembership! Transactions** tab offers a general view for present transactions.



### Notice:

- If the membership **Activation** option (configurable on the **“Memberships” tab >> Stock and Activation >> Activation** is configured to *Manual*, the purchase transactions have to be manually approved: select transaction and click on the *Approve* button.

## Step 9: Show memberships in frontend

### 9.1 Using the menu link

#### Step 1:

To display memberships in frontend, head to the **Joomla! backend panel >> Menus >> Menu Manager >> Main Menu** and click on the right icon to edit



#### Step 2:

In the “Menu Item Manager”, click on the “New” icon from the right side of the panel



#### Step 3:

- to display a list with the available memberships: select **RSMembership! >> Memberships >> List Layout**.
- to list user membership: select **RSMembership! >> Memberships >> My memberships >> Show Subscriber's Memberships**

- **to list renewal memberships**

Besides user memberships, administrators can list renewal, extras and upgrades memberships.

## 9.2 Renewal memberships

Path: **Joomla! backend panel >> Components >> RSMembership! >> Membership >> Membership Information**

Subscribers can renew their expired memberships, by using the “Renew” link available in frontend.



The screenshot shows the 'One-Time Payment Settings' configuration page. It includes a heading, a descriptive sentence, and several input fields and radio buttons. A red rectangular box highlights the 'Renewal Price' field, which is set to '13.00', and the 'Use Coupon?' radio buttons, where 'No' is selected.

One-Time Payment Settings	
If you want your users to manually renew their membership you should use these settings.	
Price	<input type="text" value="19.00"/>
Use Different Price for Renewals ?	<input type="radio"/> No <input checked="" type="radio"/> Yes
Renewal Price	<input type="text" value="13.00"/>
Use Coupon ?	<input checked="" type="radio"/> No <input type="radio"/> Yes
Coupon Code	<input type="text"/>
Coupon Price	<input type="text" value="0.00"/>
Use Trial Period ?	<input checked="" type="radio"/> No <input type="radio"/> Yes
Trial Price	<input type="text" value="0.00"/>

## 9.3 List membership extras

### Step 1:

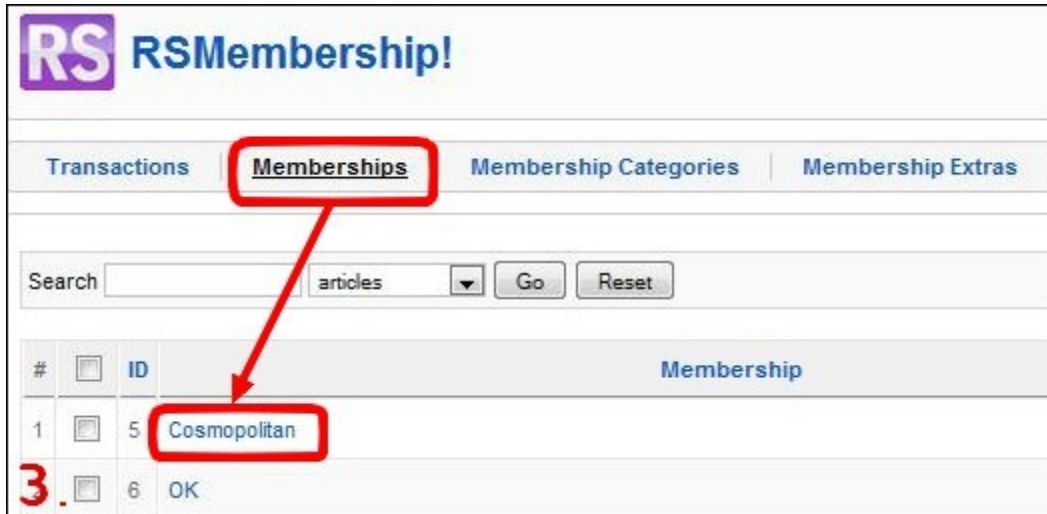
Before listing membership extras in frontend, you need to create first a menu link to list all memberships – see [step 9.1 Using the menu link](#)

### Step 2:

Create membership extras – see [step 5.4.3 Add the membership extras \(optional\)](#)

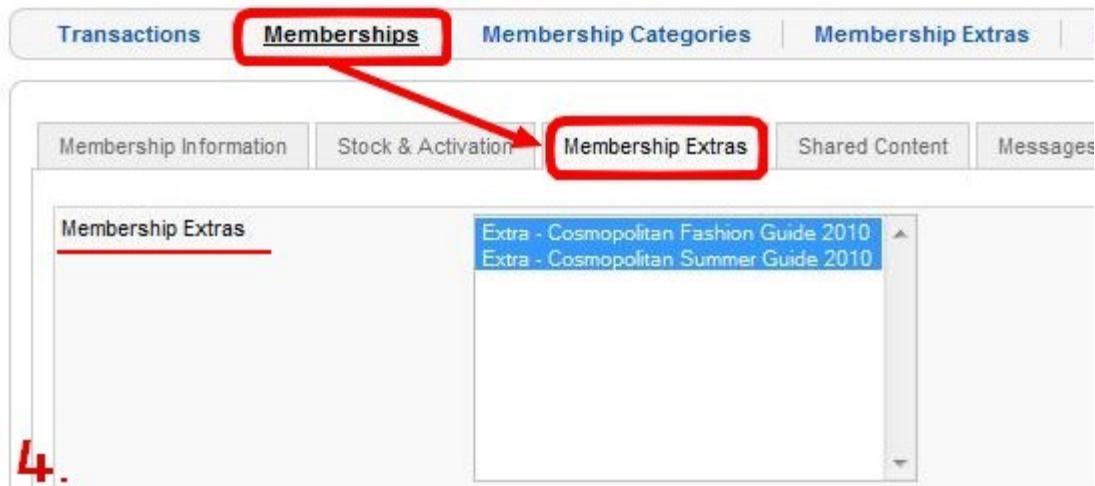
### Step 3: Assign membership extras

In the “Memberships” tab, edit the membership for which you want to add extras.



#### Step 4: Select extras

Click on the “Membership Extras” tab and select the extras that you want to assign to your membership.



## The purpose of this guide

This guide is designed to help you quickly setup a Joomla! membership website with the [RSMembership!](#) component.

We've also created a detailed RSMembership! Guide, that explains all required steps to configure the component.

Additionally, we've launched the [RSJoomla! TV Channel](#) to support our components with a series of video tutorials and presentations.

The RSMembership! Documentation can be found [here](#).

For any other questions, please submit a ticket to the [RSJoomla! support department](#).